



## ALL MEMBERS MEETING SEPTEMBER 12, 2016

President Christina Hellyer called the meeting to order at 6:30pm. 33 members were in attendance.

**NOVEMBER SHOW REVIEW:** Shanel Cass-Caskey reported for her and Amy Wolff. Amy is moving out of state and will be leaving the guild. Shanel will continue managing the November show with the board has her back up. Dates of the show this year will be November 10th through November 14th. We are adding Thursday night for the November show. October 12th will be the show meeting including drawing for display spaces. Members will be asked to sign up for jobs and supplying food. September 30th is the deadline for signing up for the show.

**PWP: Potters with Purpose** - Christina H is managing through the end of this year. Members need to donate nice pieces for PWP inventory.

**MEMBER QUESTIONNAIRE** - Shanel C.: Members present at meeting were given a survey to complete regarding their thoughts on the guild. Members not present will receive a survey in their mailbox which they should complete and return to Shanel's mailbox. Shanel will tabulate and communicate the results.

**FINANCIALS & DUES - 2017 AND BEYOND:** Christina presented an extrapolated financial view of the guild. Right now we are solvent but will have to address the financial position of the guild in the future. By 2020 our rent could be approximately \$4000 to \$5000 per month. Chart shows our revenue fairly flat; classes are maxed out. We have raised the cost of attending classes. 2018 expenses show greater than revenue.

January 1, 2017 all membership dues will go up \$5 per person resulting in:

\$45 Regular membership

\$32 Associate membership

\$70 Family membership

Diedre Cook is looking at available grants - however usually grants are for specific projects or specified equipment, not general use of funds.

Members should email any ideas they may have to create/increase our revenue to Hannah Zimmerman.

Comments made by members at the meeting:

the \$5 increase of dues Jan 1st, 2017 is not enough.

we need to watch that we are correctly using our kilns and equipment

The board has looked at property as a future consideration. Currently there is no industrial property meeting our needs in Fort Collins. Available property is located in Loveland, Wellington at this time.

### **BOARD REPORTS:**

**Hannah Zimmerman, Treasurer:** no financial shared. Balance sheet showed \$75,000 in the bank. Members need to remember the guild is required to maintain 6 months operating costs in the account. Hannah reminded all members to returned the signed form to her stating that you have read and understand the payment policy for dues and other expenses.

**Cindy Dalton, Publicity:** Members need to send email addresses to Cindy for the guild mailing list by the end of September. Cindy needs help managing the social media outlets and website for guild publicity and outreach. he website has the option for each member to have their own page on the site. Cindy needs help with photo day. Please contact Cindy Dalton if you are able to help in any of these areas.

**Shanel Cass-Caskey, Membership:** We currently have 81 members with no waiting list. Managing the door codes is now the responsibility of the Membership Chair (Shanel).

**Dierdre Cook, Classes/Workshops:** Classes are full. We added a Wednesday evening class for overflow . Currently have 48 students bringing in revenue of \$2200

**Kathi Kline, Secretary:** Reminder that the minutes, bylaws, rules and regs are on the website and filed at the front desk.

### **OTHER BUSINESS:**

A request was made from memmer to look at the lighting in the handbuilding room.

Since there was no further business, the meeting was adjourned at 7:25 pm.

Respectfully submitted,

Kathi Kline, Secretary

APPROVED BY PRESIDENT: \_\_\_\_\_