



## Board Meeting AGENDA November 13, 2017

IN ATTENDANCE: Pam Vagge, Tom Wortman, Liz Stroh, Ruth Hartman, Amy Nicholl, and Dominique.

ABSENT:

**MINUTES FROM PREVIOUS MEETING (the October All- Members meeting minutes were not submitted).**

**AGENDA (order in which items addresses may change at the meeting)**

### 1. REPORTS:

- **Tom**

- We will be working on replacing members of the Board that have resigned
  - Treasurer position - open now until May
  - Classes/Workshop position – open now to until May
  - May is when both of these terms will be up for re-election.
- Tom will send an invitation to members to see if there is interest in the positions.
- There was also discussion around how to improve ways to attract people to volunteer for the Board:
  - To maintain 501(c)3 status, a Board of Directors needs to be in place
  - It was shared that previous Boards had discussed some sort of compensation to board members through discounts in membership dues or something similar.
  - Discussed reasons why we serve on the board and why it is important for all members to take a part in this role
  - Discussed what a great place the Guild is and the need to allow people to see the positives aspects of being on the Board

- **Ruth**

- Membership update
- Discussion on Facility Assistants workload
  - Discussion surrounding a way to help ease the workload for the facility assistants
    - Possibly ask instructors to help load kilns
      - Impact on teachers/students discussed
      - Instructors would load kiln, log in the book, but not price things taken out of kiln.
      - Specify which kilns are used for which job type
      - If we did this, communication would need to occur between instructors and guild assistants
    - Possibly get a new kiln – the 3<sup>rd</sup> kiln could be the “classes” kiln
      - We would have to investigate the cost of bringing in power, etc. It might be cost prohibitive
      - It would also take up space that we don’t currently have
      - We would need to budget money in for this in the future
  - Discussion about the needs to be heightened around the time of the show

- **Pam**
  - Dominique and Rick Sparks have shared their interest in helping out with marketing

**Amy had to leave the meeting to attend a family matter – Liz continued to take the notes below:**

Facility assistants: Discussion about workload for facility assistants. A motion was made, seconded and passed unanimously to ask instructors to load student bisque and glaze. Whenever a kiln is empty or partially full, instructors will be urged to load class pieces. Pam will follow up with facility assistants, and Liz will talk to instructors about the change.

Cone 6 glazes: Ruth reported that Clear and Cloud Nine glazes are troublesome (runny and cracking respectively). She suggested using Coyote glazes that have been successful for other potters in the Guild. Ruth will give product information to Liz, who will order from Stone Leaf.

Pam also mentioned that there are concerns with glazes pitting (Turkish amber) and running. Tom suggested that new test tiles need to be made for all the cone 6 glazes to determine which might be causing problems. The Board agreed to this approach; Tom and Dominik will make test tiles for all the cone 6 glazes

Budget. Liz will send a copy of current and previous budget year comparison. Board members asked to fill in their suggestions on the spreadsheet and return to Tom.

Marketing Dominik volunteered to help with marking tasks.

Adjourn -Motion was made and seconded, with unanimous approval to adjourn the meeting. Adjourned at 7:10 PM

**OTHER ITEMS/BUSINESS:**

**MOTIONS AND VOTES FOR MEETING:**

- Motion was passed to ask instructors to help load kilns as a trial during this next session.

**REVIEW OF ACTION ITEMS:**

**ACTION ITEMS CARRY OVER**

**ACTION ITEMS FROM MEETING**

**ITEMS FOR AND FUTURE BOARD MEETINGS:**

January:

February: